**RISK ASSESSMENT FORM**

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| **RISK ASSESSMENT REF NO:** | | | Abbey Camera Club 1 | | **ACTIVITY BEING ASSESSED:** | | Useofmount cutteraspartofgeneralpublicdisplay | | | **RISK CATEGORY** | | **High**  **Medium**  **Low** | | | | | |
| **WHO IS AT RISK** | | | **SPECIFIC INFORMATION** Page 1 of 1 | | | | | | | | | **LOCATION(S)** | | | | | |
| Club Members | |  | As part of a public engagement event, photographs will be mounted using a standard mount cutter | | | | | | | | | Dock Park | | | | |  |
| Adult Members of Public | |  |  | | | | | | | | |  | | | | |  |
| Young Persons | |  |  | | | | | | | | |  | | | | |  |
| **HAZARDS**  (ie what has the potential to do harm in terms of **L**ocation, **E**quipment, **A**ctivity, **P**erson, **S**ubstance) | | | **EXISTING CONTROL MEASURES**  (What have you in place to avoid, reduce and manage risks)  (Consider control hierarchy – **E**liminate, **R**educe, **I**solate, **C**ontrol then **P**PE.  Always consider need for Provision of Information, Training, Instruction & Supervision)  You can also refer out to any existing Safe Working Procedures | | | | | | | | | **[Likelihood](http://sharepoint.dgcouncil.net/sites/chasm/Section 9  Forms and Other Information/Risk Assessment/RISK MATRIX.pdf)**  **[1 - 5](http://sharepoint.dgcouncil.net/sites/chasm/Section 9  Forms and Other Information/Risk Assessment/RISK MATRIX.pdf)** | | **[Consequence](http://sharepoint.dgcouncil.net/sites/chasm/Section 9  Forms and Other Information/Risk Assessment/RISK MATRIX.pdf)**  **[1 - 5](http://sharepoint.dgcouncil.net/sites/chasm/Section 9  Forms and Other Information/Risk Assessment/RISK MATRIX.pdf)** | **[Risk Rating](http://sharepoint.dgcouncil.net/sites/chasm/Section 9  Forms and Other Information/Risk Assessment/RISK MATRIX.pdf)**  **[1 - 25](http://sharepoint.dgcouncil.net/sites/chasm/Section 9  Forms and Other Information/Risk Assessment/RISK MATRIX.pdf)** | **If further actions required - provide Action Reference No.** | |
| Loose mount cutter blades cut skin of attendees | | | * Spare blades must remain inside a closed box inside the mount cutter box. * Cutter blades should only be changed when members of the public are not present. * Care taken to hold blades by ends when handling them. | | | | | | | | | 1 | | 3 | 3 |  | |
| Cuts caused by blade in mount cutter. | | | * + All club members to have use of the equipment demonstrated to them in advance.   + Blades in cutters to be returned to non-exposed “safe” positions after use | | | | | | | | | 1 | | 3 | 3 |  | |
| Members of the public using the mount cutter unsupervised. | | | * + Public remain on one side of the club member demonstrating use of mount cutter.   + Statement that mount cutter not to be used unsupervised.   + Mount cutter placed out of public view when not being used. | | | | | | | | | 1 | | 2 | 2 |  | |
| **GENERAL COMMENTS** | | | Risk Assessment shared with members prior to event. | | | | | | | | |  | |  |  |  | |
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| **Assessors Name:** | Keith Walker | | | **Role:** | | Chair | | **Signature:** |  | | **Date:** | | 9th July 2019 | | | | |